

**Adamstown YMCA**  
**71 East Main Street, PO Box 472**  
**Adamstown, PA 19501**  
**(717) 484-4996 : Fax (717) 484-1247**

**Applicant Contact Information:**

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Requirements:**

Facilities used: \_\_\_\_\_  
Date(s) of Events: \_\_\_\_\_ Time(s): \_\_\_\_\_  
Type of Event: \_\_\_\_\_  
Breakdown of Charges: \_\_\_\_\_

**Regulations:**

1. The applicant shall be obligated to leave the Facilities in a clean and orderly condition.
2. The Adamstown YMCA reserves the right to make changes to the facilities allocated and will notify the applicant accordingly. The applicant acknowledges the Adamstown YMCA is under no obligation to provide services or facilities not previously requested.
3. The applicant shall ensure compliance with all applicable policies and procedures of the Adamstown YMCA and in particular the Code of Conduct and Code of Ethics policies.
4. The Applicant shall fully vacate the Facilities and re-instate the Facilities to the condition they were in prior to their use by the Applicant by the expiry of the hours of use stipulated. Failure to do so shall result in the Applicant owing the Adamstown YMCA rental for the greater of an additional hour(s) or that period required to fully vacate the Facilities by the Applicant.
5. The Adamstown YMCA will not be responsible for any personal injury or damage, nor theft or loss of personal possessions or equipment of the Applicant or guests of the Applicant. The Applicant shall indemnify and save harmless the Adamstown YMCA, and its directors and officers against all claims and demands whatsoever by any person or entity, whether in respect of damage to person or property, including theft, arising out of or occasioned by the use of the Facilities by the Applicant.
6. The Applicant shall be responsible for the conduct and supervision of all persons admitted to the Adamstown YMCA buildings and grounds by the Applicant. The exits must be kept free from obstruction in case of fire.
7. The Applicant will be liable to the Adamstown YMCA and its directors and officers with respect to any damages to the Facilities or other properties owned by the Adamstown YMCA caused by the act, default or negligence of the Applicant, its officers, agents, employees, contractors, customers, and invitees. In the event of damage, the applicant will take full responsibility and will reimburse the Adamstown YMCA for damages or losses. I leave any pricing for damages at the discretion of the YMCA if this should occur and will reimburse the YMCA.
8. No alcoholic beverages or illegal drugs shall be allowed on the properties of the Adamstown YMCA.
9. The Adamstown YMCA requires a 1 week cancellation notice in writing. An administrative fee may be charged and is left up to the discretion of the Adamstown YMCA. Failure to notify in writing will incur the full rental fee for that time.
10. In the event that the Adamstown YMCA shall be obligated or hindered or prevented from providing the use of the Facilities for any reason, the Adamstown YMCA shall be excused from delivery of the Facilities as otherwise herein provided without further liability.

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**“ I, the undersigned, have read understand and agree to abide by the terms of the above contract and I hereby release the Adamstown YMCA, it's Board of Directors, Management Board, Agents, Officers, and Employees from any liability with respect to any damages or injuries (including death) howsoever caused, while renting the Adamstown YMCA facilities for the time periods indicated on this permit.”**

Signature of Applicant/Organization: \_\_\_\_\_ Date: \_\_\_\_\_

*Official Use only:*

Application Prepared By: \_\_\_\_\_ Date: \_\_\_\_\_

Application Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Adamstown YMCA approval signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Deposit Amount Requested: \$</b> _____ <b>Date Received:</b> _____ <b>By:</b> _____
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